

## **ACH FOR UTILITY PAYMENTS**

I (we) hereby authorize The City of Vinton to initiate debit entries to my (our) account indicated below, hereinafter called City and to debit the same to each account for my (our) monthly utility bill.

NAME	
ACCOUNT #	

BANK NAME		
BANK ADDRESS		
OR	CHECKING ACCT #	
	SAVINGS ACCT #	
ROUTING #		

	DEDUCT ON THE 5 <sup>TH</sup> FOR BILLS DUE ON THE 8 <sup>TH</sup> OF EACH MONTH
	DEDUCT ON THE 20 <sup>TH</sup> FOR BILLS DUE ON THE 22 <sup>ND</sup> OF EACH MONTH

(DEDUCTION DATE IS BASED ON DUE DATE PRINTED ON BILL, CUSTOMER SELECTION ISN'T AVAILABLE)

Note to customer: This authority is to remain in full force and effect until City has received written notification from me (or either of us) of its termination in such time and in such manner as to afford City a reasonable opportunity to act on it. A customer has the right to stop payment of a debit entry by notification to City prior to changing the account. After account has been charged, a customer has the right to have the amount of an erroneous debit immediately credited to their account by City up to 15 days following issuance of statement or 45 days after posting, whichever occurs first.

SIGNATURE	
DATE	

**NOTE: A VOIDED CHECK AND A COPY OF YOUR DRIVERS LICENSE IS NEEDED TO COMPLETE YOUR SIGN-UP.**